Holbeck Neighbourhood Plan

Board and Contents Group Meeting

Minutes of the meeting held on Tuesday 19th May 2015

Meynell Heights Community Room Holbeck

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| **Present Board Members** | **In Attendance** |
| **Present:**  **Anne Hopper, Lucy Potter, Eve Tidswell (acting chair) Graciela McGinty, Christine Davies, Steve Ross** | Jo Hill  Tony Ray  Peter Baker |

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| 98.0 | Welcome and apologies | **Action** |
| 91.1 | Apologies: Alan Lane, Dennis Kitchen, Steve Blackburn and Mike Dando |  |
| 91.2 | Eve Tidswell – Acting Chair welcomed everyone to the combined contents and board meeting for the Holbeck Neighbourhood Plan and agreed we were quorat |  |
| 99.0 | Minutes from the board held on April 20th 2015 and Contents Group 15th April 2015 |  |
| 99.1 | Main points from the content group.   * PB implemented comments from contents group towards the second initial draft before the forum. * TR to contact Jessica Ashton and Christa arrange a meeting regards connectivity with the plan to the South Bank with regards to conservation. This is to include John Cummins too. * Feedback from design workshop meeting and subsequent meeting with Mark Ireland (23rd April 2015) regarding back to back terrace and Mark’s involvement from the Neighbourhood Approach and their involvement with landlords of empty homes and multiple occupancy. Mark clarified the boundary area of the houses were mostly the Recreations, in particular those closet to the Brown Lane East Development. Funding and Resources need to be identified through all different streams, and included in the plan in order to roll out in future. * if this is included into the plan it can be adopted under environmental health type works and bringing properties up to standard. Even though this is the council’s obligation the state of the houses still needs going into the plan and realising all parties involved. The plan can then encompass all target related initiatives helping to improve the area. | **LP to email minutes of last contents group to all members.**  **LP to email minutes of this workshop to all involved with the details of the next landlord forum (27th May 2015)** |
| 99.2 | AH also said no hand written receipts would be accepted. | **TR to obtain stamped sheet of purchase from Martin Bradshaw for costs of enlargement maps** |
| 99.3 | Anne Hopper confirmed the time between paying invoices and getting money from the council still took time and was problematic when paying people. It was agreed and seconded by ET that Dennis as chair should write an email to the accounts and Ian MacKay that we still need to have a working capital and float in the bank to cover expenses agreed in principle at the beginning of the plan. | **DK to write an email** |
| 99.4 | All agreed the minutes were a true and accurate record. |  |
| **100.0** | **Matters arising not on the agenda** |  |
| 100.1 | Ingram Gardens will be closed for nine weeks to include work on plumbing, roofing electrics and refurbishment. |  |
| **101.0** | **Holbeck NP Initial Draft** |  |
| 101.1 | PB presented initial draft version 3 to the board. Including colour maps (LP) has shared it on dropbox. Implementing feedback from MD and forum (April 25th 2015). This includes placing objectives section within each section of the 7 policy chapters. Also that the Vision/Objectives has already made it clear that it lies firmly on the evidence of the views of the community through consultations to date. |  |
| 101.2 | PB also emailed the board the plenary feedback from the consulting the public on all the areas discussed and agreed upon at the forum. |  |
| 101.3 | JH noted she can see the changes made a more specific rounded document |  |
| 101.4 | SR also made supportive comments, however suggested a preamble/executive summary similar to the one on the questionnaires conducted the previous year. A context of where the NP is coming in. The history of Holbeck and why this is important now. All agreed and need to send the preamble of the questionnaire to PB to adapt. | **LP to email PB premable** |
| 101.5 | SR also suggested making clear the difference between the policies and the overall delivery of the plan. In that there’s an understanding to what the policies mean and an element of deliveries related to plan, and the projects which aren’t policies. And then tie the two in at the end policies/project. Perhaps this would mean to rethink the presentation issue, illustrating ‘short, medium and long term’ visions | **Peter to write a sentence to explain this better** |
| 101.6 | SR also commented on making clear the difference between audiences of the business and residents complex yet interrelated. | **PB to include** |
| 101.7 | PB also commented on the mixed use on sweet street as it was early 1900’s. Also similar with the Czar St and behind more flexible attitude within residential mixed use might assist with the overall plan. |  |
| 101.8 | Council still silent on the Matthew Murray old site. But still to include ideas for the plan on it such as Green corridor on the MM site and the verge of Elland Road could possibly have a chicane. |  |
| 101.9 | TR and SR gave comments on green infrastructure maps, that Map 10 designates location green used to be pocket park and change terminology to local green space and add one of two other sites |  |
| 101.10 | Map 11 added to more nodes focal points to emphasis that part of Holbeck has so many development that takes place (within local centre) setting lends itself to protect it over future development) Other small bits are the Stocks Hill and Kings Arm – noticing historic places. |  |
| 101.11 | More controlled signal crossing especially on Domestic Street to help reduce traffic and improve quality of environment of pedestrians. |  |
| 101.12 | Include a one way system from Top Moor Side with double roundabouts to effect slowing of traffic with one way down domestic street and traffic in opposite direction travelling down pleasant street turning down St. Matthews street to go back over top moor side. |  |
| 101.13 | Green space near viaduct on Domestic St should be included |  |
| 101.14 | Map 11 added stone wall at Ninevah Road in addition to the buildings. |  |
| 101.15 | Traffic and accessibility to have added bus routes and spread them out between 30 and 15 minute interval |  |
| 101.16 | CD explained the route walking under the viaduct as it crosses the main road from Cross Ingram Road. |  |
| 101.17 | PB requested more photos on the website to include | **GM to email/drop box Aerron’s Photos** |
| **102.0** | **Planning Aid Support** |  |
| 102.1 | Mike is still with us – running down in July but staying with us till August/September |  |
| 102.2 | Look into other grants for technical support and buy a day of Mikes’ time. |  |
| 102.3 | Planning aid support ongoing with Tony and Jo Hill. It was noted by everyone of their appreciation of the time they are volunteering. |  |
| 102.4 | JH, GM, and LP to meet separately before the next board a clear plan for the ‘Engagement Group’ to prepare promotional/exhibition material for the Gala July 4th 2015. | **LP to organize with GM, JH** |
| **103.00** | **Any other business** |  |
|  | None |  |
| **104.00** | **Date and Time of next meeting** |  |
| 104.1 | The next meeting will again be combined Contents Group and Tuesday 16th June 2015 Meynell Heights 5-7pm | **LP to arrange with AH** |